

**Office of Equity and Civil Rights
Community Relations Commission
Virtual Meeting
Public Session Minutes
April 20, 2022**

Participating in the virtual conference were Commissioners Todd Yeary (Chair), Nadine Finigan-Carr, Phillip Farfel, Adote Akwei, Yvette Ilechie, Reynaldo Evangelista, Amahl Foster, and Deyo Johnson. Also present were staff: Dana Moore (Chief Equity Officer and Director), Caylin Young (Deputy Director), Lisa Kelly (Chief of Investigations), Danielle Burton, Nate Cohen, and Zelma Ortiz.

I. Welcome/Call to Order

The meeting was called to order at 12:07 pm by Chair Yeary.

II. Approval of the Minutes

A. The March 16, 2022 minutes were approved as amended.

III. Director's Report

A. Chief Equity Officer and Director Dana Moore

a. Administrative/Staff

- i. Director Moore shared that Investigator Danielle Burton has been promoted to lead investigator.
- ii. Director Moore announced that two more positions have been awarded.
- iii. The Office has received budget enhancements which will be used to help with training, education, and outreach.

b. Two new Commissioners have been sworn-in: Amahl Foster and Deyo Johnson.

c. Events

- i. The Office will be holding a virtual town hall on May 18, 2022 on Cannabis Equity. The lead presenter will be Dr. Lawrence Brown.
- ii. Director Moore will be teaching a class on Equity and Civil Rights at UMBC on May 24, 2022. She will follow-up and confirm the date and time.

B. Deputy Director Caylin Young

a. Status of appointments

- i. One name was submitted for introduction to City Council.

b. Data

- i. Deputy Director Young gave the data report as of April 15, 2022. Open investigations – 109 (includes 100 employment complaints – 63 are

- from the backlog, 8 housing complaints, and 1 public accommodations complaint).
- ii. Chief Kelly explained that backlog numbers are different due to the system change over from IMS to the ARC system.
- iii. Board Metrics are attached.
- iv. March 2022 statistical data.
 - i. # of events, presentation & trainings = 1
 - ii. # of complaints authorized for investigation = 2
 - iii. # of complaints closed per investigator = 4.66 (14/3)
 - iv. % of complaints closed within 250 days after authorization = 29% (4/14)
 - v. % of complaints closed through negotiated resolution = 7% (1/14)
- c. No legislative updates
- d. Trainings and Events
 - i. EEOC is offering free Commissioner training on May 17-18, 2022, 2-5 pm. Commissioners are welcome to join.
 - ii. EEOC is offering Investigator training on June 28-30, 2022.

IV. Commissioners' Report

- A. Chair Yeary welcomed Commissioners Foster and Johnson.
- B. All Commissioners introduce themselves.
- C. Commissioner Finigan-Carr gave an update about resubmission in April of the application for funds to establish a Baltimore City Youth Violence Prevention Center. She noted that the funding was pulled and reallocated to the Department of Defense.

V. Open Forum

There was no further business to discuss.

There being no further business to discuss, the meeting was adjourned at 12:49 pm.

Respectfully submitted,

Robin Drummond
Office of Equity and Civil Rights

Statistical Data

Metrics	March		Total (Since July)	
Number of inquiries	12		258	
	On-line/Email inquiries	7	On-line/Email inquiries	52
	Telephone inquiries	5	Telephone inquiries	206
	In-person inquiries	0	In-person inquiries	0
Number of intakes	2		7	
Number of completed investigations	14		59	
Number of administrative closures	8		14	
Number of settled investigations	1		11	
Number of withdrawn investigations (w/o settlement)	0		5	
Number of findings concluded as NPC	5		28	
Number of findings concluded as PC	0		1	
Amount of Restitution	\$0.00		\$99,554.30	

Month	Case Closures	Restitution
January	2	\$55,000.00
February	7	\$3,554.30
March	14	\$0.00
April		
May		
June		
July	4	\$0.00
August	10	\$17,500.00

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September	10	\$0.00
October	8	\$0.00
November	2	\$16,500.00
December	2	\$7,000.00
CY22 Total	23	\$58,554.30
FY21-22 Total	59	\$99,554.30